Instructions for Registering for Summer Credit Recovery

• Go to <u>www.kellerisd.net</u> and scroll down to the list of options to the link for the webstore:

 ~	Report Dutying
0	Web Store

- Once in the webstore, there are instructions for logging in with the student's ID and last name.
- Once in the webstore, you will see the student's name and name of school. If you click on the school, you will see items to shop for. Choose "Items at My Student's School".
- Once you click there, items to select will open that should look similar to this:



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Please select from a category above.
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- Click on the link for Credit Recovery. This will open a window that allows you to "buy" credit recovery.
- Next, click on the checkout cart in the top right corner. That will open this window:

	Checkout Step 1: Additional Info
Total	\$0.00
Processing Fee	\$0.00
Tax (0.00%)	\$0.00
Subtotal	\$0.00
	\$0.00 Remove
	Flice

- Now, click on the blue additional info button and that will open a form for you to fill out. Follow the prompts throughout that form. Then, click submit payment at the bottom right.
- On the next screen, click "Complete". You must click "Complete" in order to finalize your registration.